## Y1 Letter Writing: Informal Genre Features Checklist







	•	•	•	
Did I	Child	Friend	Teacher	
Structure and Language				
write the sender's address? e.g. 43 High Street, London, SW4 3FT			✓	
write the date?			<b>√</b>	
write a greeting?			✓	
write an introduction?			✓	
write more details?			<b>√</b>	
write a conclusion?			✓	
write 'from' or 'best wishes' before the sender's name?			<b>✓</b>	

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